



# RESIDENT CLASSIFICATION

Admissions Office

DSU Admissions, 225 South 700 East, St. George, UT 84770  
Phone: (435) 652-7777, Fax: (435) 879-4060, residency@dixie.edu

## ADMISSIONS INSTRUCTIONS

Application deadline is seven days after the beginning of each semester. Fill out application as completely as possible and attach copies of all supporting documents. If all questions are not answered completely and supporting documents are not attached, the application will not be processed.

Return this application to the Admissions Office in person, fax, email, or by mail.

## Personal Information

Legal Name: \_\_\_\_\_  
*Last First Middle Initial*

Former Last Name(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
*mm/dd/yyyy*

Home Phone Number: \_\_\_\_\_ Alt./Cell Phone Number: \_\_\_\_\_  
*e.g. (435) 111-1143 e.g. (435) 111-1143*

Permanent Mailing Address: \_\_\_\_\_  
*Street City State Zip*

Local Address (if different from above): \_\_\_\_\_  
*Street City State Zip*

Email Address: \_\_\_\_\_

Semester you are applying for Residency: \_\_\_\_\_ Student ID #: \_\_\_\_\_

U.S. Social Security Number\* (optional): \_\_\_\_\_

Is this your first application for resident reclassification at any Utah school of higher education? Yes:  No:

If no, at which Utah school did you last apply for residency? \_\_\_\_\_ Were you granted residency? Yes:  No:

*\*Privacy Act Notice: The University confidentially maintains your social security number for routine uses such as facilitating document matching, verifying your identity, and expediting your enrollment and financial aid. Disclosure of your social security number is voluntary. Failure to provide your social security number may delay the processing of your application and once admitted could result in delay or loss of federal and state financial aid, tax credits, student loan deferments, veterans and other benefits provided by law.*

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Have you attended other colleges/universities: Yes:  No:  If yes, give dates of attendance and classification of residence

<i>Name of Institution</i>	<i>Dates Attended (Month/Year)</i>	<i>How were you classified</i>
_____	_____ to _____	____ Resident ____ Nonresident
_____	_____ to _____	____ Resident ____ Nonresident
_____	_____ to _____	____ Resident ____ Nonresident
_____	_____ to _____	____ Resident ____ Nonresident

Since what most recent date have you continuously been physically present in Utah: \_\_\_\_\_

Have you lived in Utah at other times for extended periods? Yes:  No:  If yes, give dates \_\_\_\_\_

Did you come to Utah primarily to attend college or university? Yes:  No:  If no, explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Are you a former Utah resident? Yes:  No:  If yes, explain the reason for your absence and the reason for your return to Utah \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have you participated in any of the following programs during the time you were enrolled at any Utah college/university:

Western Undergraduate Exchange/WUE Yes:  No:  Name of school \_\_\_\_\_ Participation dates \_\_\_\_\_

Western Regional Graduate Program/WICHE Yes:  No:  Name of school \_\_\_\_\_ Participation dates \_\_\_\_\_

Professional Student Exchange/WICHE Yes:  No:  Name of school \_\_\_\_\_ Participation dates \_\_\_\_\_

National Student Exchange Yes:  No:  Name of school \_\_\_\_\_ Participation dates \_\_\_\_\_

International Student Exchange Yes:  No:  Name of school \_\_\_\_\_ Participation dates \_\_\_\_\_

Alumni Legacy Non-Resident Scholarship Yes:  No:  Name of school \_\_\_\_\_ Participation dates \_\_\_\_\_

Dixie State College Neighbor Tuition Waiver Yes:  No:  Participation dates \_\_\_\_\_

# RESIDENCY STATUS

Are you a citizen of the United States: Yes:  No:  *If No, you are NOT eligible for Residency*

Are you are a resident alien: Yes:  No:  Immigration Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_

Are you are a temporary resident, what visa type do you hold? \_\_\_\_\_

Do you hold Asylum status in the U.S.: Yes:  No:  *Attach verification of your status*

Do you currently hold Refugee status in the U.S. Residency Status: Yes:  No:  *Attach verification of your status*

Were you placed directly in Utah when you entered the U.S.: Yes:  No:

Do you have a driver's license: Yes:  No:  Issuing State: \_\_\_\_\_ Issue Date: \_\_\_\_\_ DL# \_\_\_\_\_

Are you a registered voter in Utah: Yes:  No:  Have you attended Dixie State prior to this semester: Yes:  No:

Do you have a motor vehicle: Yes:  No:  Is it registered in your name: Yes:  No:  In what state is it registered: \_\_\_\_\_

Did you file a State Income Tax Return in any state in the last four years: Yes:  No:  Which State: \_\_\_\_\_

*If no, explain the reason (s) for not filing* \_\_\_\_\_

In the past two years, has anyone other than yourself claimed you as a dependent on the Federal Income Tax Return: Yes:  No:

*Who:* \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_ *If yes, list year (s) you filed and your residency status on your state tax return (s):*

<i>Year of return</i>	<i>State you filed in</i>	<i>Resident classification*</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## MARITAL STATUS

Marital Status: Single  Married  Divorced  Widowed  If Married, spouse's full name: \_\_\_\_\_

Spouse's state of legal residence: \_\_\_\_\_ How long has spouse lived in state listed: \_\_\_\_\_

Is spouse a citizen of the United States: Yes:  No:  If no, what is your spouse's status: Resident Alien:  Temporary Resident:

If spouse is a temporary resident, what visa type does your spouse hold: \_\_\_\_\_

Date of marriage: \_\_\_\_\_ Location of marriage: \_\_\_\_\_  
*mm/dd/yyyy* *City* *State* *Zip*

Spouse's Permanent Address: \_\_\_\_\_  
*Street* *City* *State* *Zip*

Has spouse lived in Utah: Yes:  No:  Since what date has spouse lived continuously in Utah: \_\_\_\_\_

Spouse's Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_ Full-Time  Part-Time

Is spouse's Utah employment full-time, permanent: Yes:  No:  Did spouse request a job transfer to Utah: Yes:  No:

If yes, explain the reason for your spouse's request to transfer to Utah \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## MILITARY STATUS

Have you or are you serving in the U.S. Armed Forces: Yes:  No:  If yes, indicate what type of duty: \_\_\_\_\_

Date enlisted or inducted: \_\_\_\_\_ Date released or to be released from active duty or reserve assignment: \_\_\_\_\_  
*mm/dd/yyyy* *mm/dd/yyyy*

Are you a military veteran that has separated from military service: Yes:  No:  If yes, what date did you separate: \_\_\_\_\_  
*mm/dd/yyyy*

Are you on inactive military duty or reserve assignment outside the state of Utah: Yes:  No:

What state was your state of legal residence prior to entering the military: \_\_\_\_\_

Prior to entering military service, in what state did you file your state income tax return: \_\_\_\_\_

Are you now or have you ever been stationed in Utah on active duty or active reserve assignment: Yes:  No:

Where were you stationed: \_\_\_\_\_ What is your state of legal residence with the military: \_\_\_\_\_

Your home of record with the military: \_\_\_\_\_ Your state of legal residence prior to entering military service: \_\_\_\_\_

Your state of legal residence upon termination discharge from your military service: \_\_\_\_\_

## EMPLOYMENT INFORMATION

Please list where you have lived or worked for the past five years, starting with the most recent:

<i>Dates (month/year)</i>	<i>What were you doing?</i>	<i>City and State</i>
_____ to _____	_____	_____
_____ to _____	_____	_____
_____ to _____	_____	_____
_____ to _____	_____	_____

If you moved to Utah for employment reasons, please answer the following questions:

Is your Utah employment full-time permanent: Yes:  No:  Did you request a transfer to Utah: Yes:  No:

Did your employer require/request your transfer to Utah: Yes:  No:  What is your hire date: \_\_\_\_\_  
*mm/dd/yyyy*

If yes , explain the reason for your request to transfer to Utah: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you are self-employed, explain the reason for moving your business to Utah: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you had any absences from Utah lasting longer than 15 days during the past five years: Yes:  No:

(If yes, please list all absences from Utah)

<i>Dates (month/year)</i>	<i>What were you doing?</i>	<i>City and State</i>
_____ to _____	_____	_____
_____ to _____	_____	_____
_____ to _____	_____	_____
_____ to _____	_____	_____

## APPLICANT'S PARENTS

Father's Name: \_\_\_\_\_ Does he reside in Utah: Yes:  No:  If Yes, since when: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

*Street*

*City*

*State*

*Zip*

Current state of legal residence: \_\_\_\_\_ For how long: \_\_\_\_\_ Deceased: Yes:  No:

Mother's Name: \_\_\_\_\_ Does she reside in Utah: Yes:  No:  If Yes, since when: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

*Street*

*City*

*State*

*Zip*

Current state of legal residence: \_\_\_\_\_ For how long: \_\_\_\_\_ Deceased: Yes:  No:

If both parents are deceased, who is your guardian or nearest relative: \_\_\_\_\_

If you have additional information that you feel will be helpful in determining your status, please write this information in the space provided below (feel free to attach a sheet with more explanation if you need more space): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This declaration must be completed by all applicants filing for residency for tuition purposes on twelve continuous months of physical presence in the state of Utah and Declaring Financial Independence, where parents are not residents of Utah. I swear that I am financially independent and will not be claimed as a dependent for federal and state income tax purposes by any person who is not a resident of Utah for the tax year prior to the academic year which this residency application is being. (Be sure to provide a copy of your federal income tax return verifying that you claimed yourself. If you did not file a return, provide a copy of your parents' federal income tax returns verifying they did not claim you as a dependent)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Residency Guidelines

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Requirements for student residency according to Utah law:

- Student must have maintained continuous residency in Utah for one full year before applying.
- Student must turn in residency reclassification application within the first 7 days of the semester.
- Student must sign a written declaration and provide proof that they have established residence in Utah and no other state.
- Forms of proof include: Utah Driver's license, State tax return, Utah Voter Registration, Utility Bill, Pay/check stub, and Rental agreement.

The following are required documents:

- \_\_\_\_\_ Utah Driver's License (Obtained 3 months prior to applying for residency)
- \_\_\_\_\_ Utah Vehicle Registration (If you have a car licensed in your name)
- \_\_\_\_\_ Utah Voter Registration
- \_\_\_\_\_ Proof of where you have been living for 12 months: Lease agreement or property tax notice
- \_\_\_\_\_ If under age 24, you must provide 1st page of your parent's tax return (verifying dependent status)

Supporting Documents (the more you provide the better):

- \_\_\_\_\_ Official mail received at your current address
- \_\_\_\_\_ Check stubs from working in Utah
- \_\_\_\_\_ Utility bill in your name at your current address
- \_\_\_\_\_ Utah Bank Account
- \_\_\_\_\_ Personal tax return
- \_\_\_\_\_ Explanation of extenuation circumstances